



# KAILASH WOMEN'S COLLEGE

(Affiliated to Periyar University, Salem) (An ISO 9001:2015 Certified Institution) Nangavalli, Salem - 636502

## IQAC MINUTES OF MEETING

The First General Body Meeting of IQAC was held on 11.6.2020 at 11:00 a.m. in the Principal chamber via Google Meet for the academic year 2020-21.

### Agenda:

- Welcome Address
- Online Classes
- Online Certificate courses
- Notes Preparation and Delivery
- Staff Recruitments
- Semester Examinations
- Awareness Programmes
- Vote of Thanks

### Discussion Outcomes:

- It is instructed that all the departments should adopt virtual teaching methodologies for the forth-coming semester as physical classes will not resume as on date due spreading of COVID 19 in the country.
- It is instructed that all the departments should take initiatives to motivate students to enroll in online certificates courses.
- It is instructed that all the departments are asked to update notes and the soft copy of the notes must be posted to students group in advance unit wise.
- It is instructed that all the departments must ensure students have enrolled in skill courses offered and attend regularly.
- It is instructed to check the workload and to fill the recruitments of the Staff Members on the concern department.
- It is instructed that Semester Examinations for out gone students may be conducted through online mode.

  
**IQAC**  
**KAILASH WOMEN'S COLLEGE**  
**NANGAVALLI, SALEM-636 502.**

  
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- All clubs are asked to plan COVID Awareness programmes for students to prevent COVID spreading.

The meeting ended with vote of thanks delivered by IQAC Director, Dr. R. Yuvarani.

*R. Yuvarani*

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*[Signature]*

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## IQAC MINUTES OF MEETING

The Second General Body Meeting of IQAC for the academic year 2020-21 held on 28.12.2020 at 11:00 AM in Principal Chamber via Google Meet.

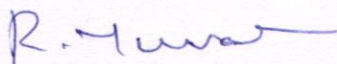
### Agenda:

- Online teaching and delivery
- Online Classes
- Technology platforms for online teaching
- Faculty Development Programme
- Placement Training Sessions
- Semester Examinations
- Any other with the permission of the Chair

### Discussion Outcomes:

- It is informed that Training schedule should be planned for the effective usage of online teaching platforms for staff.
- It is instructed that Advanced Training by experts will be planned for online teaching.
- It is instructed that Semester Examinations for out gone students may be conducted through online mode.
- It is instructed that all the departments must complete online skill courses for 2020-21.
- The meeting ended with vote of thanks delivered by IQAC Coordinator, Dr.R.Yuvarani and he prepared the meeting minutes.

The meeting ended with vote of thanks delivered by IQAC Director, Dr.R.Yuvarani.



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